

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF ARBORFIELD HELD IN THE MUNICIPAL OFFICE COUNCIL CHAMBERS AT 201 MAIN STREET, ARBORFIELD, SASKATCHEWAN ON WEDNESDAY, FEBRUARY 19, 2025.

PRESENT

Mayor Chet Edwards
 Deputy Mayor Wendy Ralph
 Councillor Bobby Doerksen
 Councillor Helen Soucy
 Councillor Devin Vineyard
 Administrators Lisa Hamelin & Andrea Bell

ABSENT

CALL TO ORDER

Mayor Edwards called the meeting to order at 7:04pm

ADDITIONS TO AGENDA

**2025-031
 RALPH**

That the Agenda be adopted as presented.

CARRIED

APPROVAL OF MINUTES

**2025-032
 EDWARDS**

That the meeting minutes from Regular Meeting on January 15, 2025 be approved as presented.

CARRIED

DELEGATES

*M. Prosko arrive at 7:15pm to discuss the Town's Minimum Tax Bylaw.
 Left meeting at 7:28pm

MOTIONS ARISING FROM DELEGATIONS

None

CORRESPONDANCE

**2025-033
 EDWARDS**

That the following correspondence be accepted and filed:
 E.1) Bobcat Brochure - Mowers
 E.2) R. Thompson – Thank You Card
 E.3) Communities in Bloom

CARRIED

REPORTS

Administrator

**2025-034
 SOUCY**

That the verbal Administration Report be accepted as presented.

CARRIED

Financial

**2025-035
 RALPH**

That the Statement of Financial Activities for the period ending January 31, 2025 be accepted as presented.

CARRIED

Accounts for Approval

**2025-036
 VINEYARD**

That the Accounts for Approval, a list attached hereto and forming part of these Minutes, for a total amount of \$54,495.14 be approved for payment

CARRIED

Water Plant

**2025-037
 RALPH**

That the daily water sample readings from the water treatment plant for the month of January, 2025 were presented to Council for review.

CARRIED

Council & Committee

**2025-038
 EDWARDS**

That the verbal Council & Committee reports were given and discussed.

CARRIED

UNFINISHED BUSINESS

Sask Water

**2025-039
 EDWARDS**

That the Town of Arborfield enter into an agreement with SaskWater to assist the Town in meeting the permit to operate treatment plant, distributing system, wastewater collection and wastewater treatment.

CARRIED

Assistant Foreman

**2025-040
 EDWARDS**

That the Town of Arborfield advertise for an Assistant Foreman position.

CARRIED

| | | |
|---------------------|-----------------|--|
| NEW BUSINESS | 2025-041 | |
| Signing authority | VINEYARD | That Council for the Town of Arborfield authorize signing authority to Andrea Bell, for all the Prosperity Credit Union Accounts (includes Care Foundation, Arborfield Community Hall, Arborfield Recreation Board, Town of Arborfield Fire Department, and Town of Arborfield General Account) AND THAT Lisa Hamelin be removed from all accounts as of February 21, 2025. |
| | | CARRIED |
| Credit Card | 2025-042 | |
| | DOERKSEN | That a corporate credit card be applied for with Prosperity Credit Union with a credit limit of \$5000 under Andrea Bell AND THAT the credit card under Lisa Hamelin's name be cancelled. |
| | | CARRIED |
| Let's Camp | 2025-043 | |
| | VINEYARD | That Administrator, Andrea Bell, be permitted to manage the Stripe Payment System account to be utilized with the Let's Camp online booking site on behalf of the Town of Arborfield. AND THAT the Directors for the Town of Arborfield are as follows: Chet Edwards, Mayor, Wendy Ralph, Deputy Mayor, Bobby Doerksen, Councillor, Helen Soucy, Councillor, Devin Vineyard, Councillor. |
| | | CARRIED |
| Highways | 2025-044 | |
| | EDWARDS | That Council authorize the Administrator to submit a letter to the Minister of Highways, and local MLA regarding the dangerous state of Highway 23. |
| | | CARRIED |
| NESD | 2025-045 | |
| | RALPH | That Council authorize the Administrator to submit a letter to the NESD, regarding concerns with NESD Bussing, and requesting a follow-up as promised from the 2022 Town Hall Meeting. |
| | | CARRIED |
| SLGA License | 2025-046 | |
| | EDWARDS | That Council approve the Special Occasion Permit for the Co-Ed Hockey Tournament held at the Tulloch Memorial Arena on Friday February 21 & Saturday February 22 |
| | | CARRIED |
| SLGA License | 2025-047 | |
| | VINEYARD | That Council approve the Special Occasion Permit for the Maidens of Mayhem Hockey Cabaret held at the Arborfield Community Hall on Saturday, February 22. |
| | | CARRIED |
| Retirement | 2025-048 | |
| | VINEYARD | That \$1,000 in cash be given to Lisa Hamelin as a gift upon her retirement February 21, 2025 |
| | | CARRIED |
| Community Hall | 2025-049 | |
| | RALPH | That the Arborfield Community Hall Income Statement for January, 2025 be approved AND THAT the month end payments be approved from the Community Hall Account. |
| | | CARRIED |
| | 2025-050 | |
| | EDWARDS | That this meeting be adjourned at 9:37pm |
| | | CARRIED |

Next meeting is scheduled for March 19, 2025 at 7:00 pm.

Mayor

Administrator