

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF ARBORFIELD HELD IN THE MUNICIPAL OFFICE COUNCIL CHAMBERS AT 201 MAIN STREET, ARBORFIELD, SASKATCHEWAN ON WEDNESDAY, MARCH 25, 2026

PRESENT Councillor Bobby Doerksen
 Councillor Helen Soucy
 Councillor Devin Vineyard
 Administrator Andrea Bell
 Guest Brenda Ottenbreit

ABSENT Mayor Chet Edwards
 Deputy Mayor Wendy Ralph

That, in the absence of Mayor and Deputy Mayor, Councillor Vineyard be appointed as chair for this meeting

CALL TO ORDER Vineyard called the meeting to order at 6:06 pm

DECLARATION OF CONFLICT

ADDITIONS TO AGENDA None

APPROVAL OF MINUTES **2026-031** That the meeting minutes from Regular Meeting on February 18, 2026 be approved as presented.
DOERKSEN

CARRIED

DELEGATES 6:06pm – 6:25pm B. Campbell re; pond treatment products

MOTIONS ARISING FROM DELEGATIONS None

CORRESPONDENCE None

CARRIED

MOTIONS ARISING FROM CORRESPONDENCE None

REPORTS **2026-032** That the Statement of Financial Activities for the period ending February 28, 2026 be accepted as presented.
 Statement of Financial **VINEYARD**
 Activity

CARRIED

Accounts for Approval **2026-033** That the purchases in the amount of \$36,926.47 from February 18, 2026 to March 20, 2026 be approved (purchases include cheques #6204-6222 in the amount of \$26,303.14 and EFT deposits in the amount of \$10,623.33)
SOUCY

CARRIED

Water Treatment Plant **2026-034** That the daily water sample readings from the water treatment plant for the month of February 2026 were presented to Council for review via Dropbox.
VINEYARD

CARRIED

Administrator, Council & Committee	2026-035 DOERKSEN	That the verbal Council & Committee reports were given and discussed.	CARRIED
BUSINESS ARISING FROM REPORTS		<i>None</i>	
UNFINISHED BUSINESS	2026-036 SOUCY	That Policy 26-001 be adopted at this meeting.	CARRIED
	2026-037 VINEYARD	That Bylaw 2026-001, being an Animal Control Bylaw, be read a second time.	CARRIED
NEW BUSINESS	2026-038 DOERKSEN	That the Town of Arborfield enter into an administrator contract with Brenda Ottenbreit and the R.M. of Arborfield.	CARRIED
	2026-039 DOERKSEN	That Council appoint Brenda Ottenbreit as Acting Administrator or CAO for the Town to cover a Administrator maternity leave.	CARRIED
Signing	2026-040 DOERKSEN	That Council authorize signing authority for the acting administrator, Brenda Ottenbreit for all Prosperity Credit Union bank accounts, and for Credit Union CAFT payments. This includes accounts for the Fire Department, CARE Foundation, Town of Arborfield General, Arborfield Recreation Board and Arborfield Community Hall.	CARRIED
Office Hours	2026-041 SOUCY	That, due to staffing situations, the RM office be closed on Mondays and Fridays starting April 6, 2026 for the foreseeable future.	CARRIED
Lot Tender	2026-042 VINEYARD	That Council authorizes the Administrator to counteroffer the tender received from K. Stoneman for tax title property, that he be solely responsible for demolition and removal costs.	CARRIED
Pasquia Park Rep	2026-043 SOUCY	That Council accept the resignation of Steven Gray as Pasquia Park Representative, AND that Council appoints Ruth Lussier as the replacement.	CARRIED
Fire Dept Statement	2026-044 VINEYARD	That Council acknowledges the 2025 Arborfield Volunteer Fire Department Income Statement.	CARRIED

NWWR	2026-045 VINEYARD	That the Town renew its advertisement and membership with the Northern Woods and Water Highway for 2026 and split the cost with the R.M.	CARRIED
Utility Arrears	2026-046 SOUCY	That the following utility arrears over 90 days be applied to the taxes as per attached.	CARRIED
Assessment Roll Adv	2026-047 VINEYARD	That the notice for the open 2026 Assessment Roll be advertised in the Nipawin Journal online and paper for \$24.82.	CARRIED
Community Hall	2026-048 DOERKSEN	That the Arborfield Community Hall Income Statement for February 2026 be approved AND THAT the month end payments be approved from the Community Hall Account as presented at this meeting.	CARRIED
	2026-049 VINEYARD	That this meeting be adjourned at 7:50pm	CARRIED

Next regular meeting is re-scheduled for April 22, 2026

Mayor

Administrator