

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF ARBORFIELD HELD IN THE MUNICIPAL OFFICE COUNCIL CHAMBERS AT 201 MAIN STREET, ARBORFIELD, SASKATCHEWAN ON WEDNESDAY, MARCH 19, 2025.

PRESENT		Mayor Chet Edwards Councillor Bobby Doerksen Councillor Helen Soucy Councillor Devin Vineyard Administrator Andrea Bell
ABSENT		Deputy Mayor Wendy Ralph
CALL TO ORDER		Mayor Edwards called the meeting to order at 7:01 pm
DECLARATION OF CONFLICT		That Mayor Edwards declares a conflict of interest with Cheque #342 for the Fire Department.
		CARRIED
ADDITIONS TO AGENDA		None
APPROVAL OF MINUTES	2025-045 VINEYARD	That the meeting minutes from Regular Meeting on February 19, 2025 be approved as presented.
		CARRIED
DELEGATES	None	
MOTIONS ARISING FROM DELEGATIONS	None	
CORRESPONDANCE	2025-046 SOUCY	That the following correspondence be accepted and filed: E.1) Town of Nipawin – 100 th Birthday E.2) Letter from Minister Schmalz E.3) Canada Housing Infrastructure Fund
		CARRIED
REPORTS	2025-047	That the Statement of Financial Activities for the period ending February 28, 2025 be accepted as presented.
Statement of Financial Activity	SOUCY	CARRIED
Accounts for Approval	2025-048 EDWRDS	That the purchases in the amount of \$54,495.14 from February 12, 2025, to March 18, 2025 be approved (purchases include cheques #5953- 5969 and 342(FD) in the amount of \$25,998.32 and EFT deposits in the amount of \$5,410.08) and furthermore that all payroll electronic payments for February 16 and 28 (\$4,635.15) be acknowledged and approved.
		CARRIED

Water Treatment Plant	2025-049 DOERKSEN	That the daily water sample readings from the water treatment plant for the month of February 2025 were presented to Council for review.	CARRIED CARRIED
Administrator, Council & Committee	2025-050 VINEYARD	That the verbal Council & Committee reports were given and discussed.	CARRIED
UNFINISHED BUSINESS	No decisions were made		
NEW BUSINESS CCBF - IIP	2025-051 SOUCY	That the Town of Arborfield apply for CCBF Funding for the Curling Rink & Skating Rink renovation projects.	CARRIED
Tax Enforcement Update	No decisions were made		
SaskPower Lot Use Agreement	2025-052 DOERKSEN	That the Town of Arborfield sign an agreement with SaskPower for them to store materials on the following Town owned lots while they repair poles along Highway 23. Lots 5&6, Block 16 Plan CH2518;	CARRIED
Fuel Use Policy	2025-053 VINEYARD	That Policy 25-001 Fuel Use Policy be approved as presented at this meeting and hereby adopted.	CARRIED
Cell Phone	2025-054 DOERKSEN	That the Town reimburse the Foreman \$50 per month for use of personal cell-phone.	CARRIED
HR	2025-055 DOERKSEN	That the Town authorize the Administrator to hire a casual Office Clerk up to 60 hours per month.	CARRIED
HR	2025-056 VINEYARD	That the Town authorize the Administrator to edit the job description for the Assistant Foreman, and to repost the job vacancy.	CARRIED
NWWR Advertisement	2025-057 SOUCY	That the Town advertise in the NWWR with the R.M. of Arborfield No. 456	CARRIED

Newsletter	2025-058 VINEYARD	That the Town of Arborfield send a newsletter to ratepayers with the March utility bills.	CARRIED
Community Hall	2025-059 SOUCY	That the Arborfield Community Hall Income Statement for February 2025 be approved AND THAT the month end payments be approved from the Community Hall Account.	CARRIED
	2025-060 EDWARDS	That this meeting be adjourned at 9:13 pm	CARRIED

Next meeting is scheduled for April 16, 2025 at 7:00 pm.

Mayor

Administrator