

# Town of Arborfield

**Minutes of the regular meeting held January 15, 2025 in the municipal boardroom. In attendance were Mayor Chet Edwards, Council members Wendy Ralph, Helen Soucy, Bobby Doerksen, Devin Vineyard and Administrators Lisa Hamelin and Andrea Bell. The meeting was called to order by Mayor Chet Edwards at 7:10 p.m. The following motions were passed:**

1. EDWARDS : That the agenda be adopted as presented. Carried
2. DOERKSEN : That the minutes of the regular meeting held December 18, 2024 be adopted as presented. Carried
3. VINEYARD : That a sponsorship of \$300 be sent to the Tri-Unity Challenge for 2025. Carried
4. RALPH : That the application for Standard Urban Certificate be sent in for Andrea Bell and the application fee of \$210 be paid. Carried
5. RALPH : That the Munisoft Security form authorizing Andrea Bell as Security Administrator for the Town’s Munisoft account be signed. Carried
6. EDWARDS : That the statement of Financial Activities for the period ending December 31, 2024 be accepted as presented. Carried
7. DOERKSEN : That the following accounts be approved for payment:

<b>General Account:</b>		<b>\$81,781.55</b>			
5910	Carrot River Co-operative Ltd.	313.36	5911	Tammy-Jo Lepine	60.00
5912	William Locher	60.00	5913	Outback Construction Inc.	34,528.00
5914	Wendy Ralph	31.64	5915	RM of Arborfield No. 456	375.00
5916	Lena Wiebe	1,375.00	5917	Beeland Co-op Association Ltd.	1,750.29
5918	Eastwood Products Ltd.	4,440.00	5919	SaskWater	1,076.76
5920	Arborfield Curling Club	500.00	5921	Carrot River C-operative Ltd.	29.52
5922	Ashley Gray	180.00	5923	Mike Ligtermoet	250.00
5924	Minister of Finance	598.50	5925	SUMA	852.55
5926	Tri-Unity Challenge	300.00	5927	UMAAS	210.00
5928	Village of Zenon Park	173.02			
1981	Ryan Thompson	1,788.54	1982	Lisa Hamelin	1,518.79
1983	Corwin Friesen	1,430.05	1984	MEPP	2,636.16
1985	Receiver General	4,847.15	1986	Klearwater Equip & Technologies	2,670.49
1987	Saskatchewan Health Authority	69.00	1988	Sask. Electronic Tax Service	4,574.47
1989	Greenland Waste Disposal Ltd.	2,975.59	1990	Collabria	325.80
1991	SaskPower	130.95	1992	SaskTel Mobility	94.52
1993	SaskTel	72.49	1994	SUMA	869.39
1995	SaskEnergy	419.53	1996	SaskEnergy	548.19
1997	SaskPower	116.83	1998	SaskPower	60.77
1999	SaskPower	1,947.27	2000	SaskPower	265.35
2001	SaskPower	820.93	2002	SaskPower	47.89
2003	SaskPower	280.63	2004	SaskTel	57.49
2005	SaskTel	137.45	2006	SaskTel	72.19
2007	Corwin Friesen	1,400.00	2008	Ryan Thompson	4,500.00
	<b>Fire Account:</b>	<b>\$4,184.64</b>			
340	SUMA	4,184.64			

Carried

8. : The daily water sample readings from the water treatment plant for the month of December 2024 were presented to the Council for review.
9. : The committee reports were given and discussed.
10. EDWARDS : That the hall rental fee be waived for Dale and Delphine Rindero for their Telemiracle Fundraiser to be held in the community hall Feb 22, 2025. Carried

11. VINEYARD : That Policy 21-002 be amended as follows: 'Remuneration and' be added to the title. Section 1. Be added under Purpose 'The Water Treatment Plant requires an operator 365 days of the year. Weekend and holiday relief of the qualified operator is to be done by Relief Operators who will be compensated on a contract basis.' 'Qualification 3. Operators who have obtained Level 1 Water Distribution and Level 1 Water Treatment with the Saskatchewan Operator Certification Board shall be considered qualified for the purpose of this policy.' 'Compensation 4. The rate per day of qualified relief operators: \$100 per day. 5. The rate per day of non-qualified relief operators: \$80 per day.' Carried
12. EDWARDS : That the following annually reviewed items remain the same: Council remuneration \$50 per meeting \$70 per month supervision, Casual/ summer student wages \$17/hr, Mowing charges \$20 per lot (based on regular 50' X 120' size lots), Regular meeting date/time third Wednesday of the month at 7:00 pm with no meeting in July.
13. SOUCY : That the mileage rate be increased to \$.65 per kilometer for all travel outside of the Town of Arborfield. Carried
14. VINEYARD : That the office hours change to the following: Monday to Thursday 8:00 am to 4:00 pm, Friday 8:00 am to 3:00 pm with one hour off for lunch. Carried
15. EDWARDS : That Janke LLP Professional Accountants be appointed as auditor for the 2025 fiscal year. Carried
16. RALPH : That Richardson Law be appointed as solicitor for the 2025 year. Carried
17. SOUCY : That Municode Services Ltd. – Clayton Meier BOL332, Ryan Thiessen BOL555, Clint Vargo BOL798, Shenah Cartier BOL622, Kelsey Rebryna BOL818 and Matthew Stepp BOL807 be appointed as Building Inspectors for the 2025 year. Carried
18. DOERKSEN : That Nor-Sask Board Services be appointed to be the Board of Revision for 2025 specifically Glen Neuert, Kirby Fesser, Sabrina Saccucci, Laurie Pilkey and Michael Ligtermoet as secretary at their posted fee schedule and \$250 per year retainer fee. Carried
19. DOERKSEN : That the following members be appointed to the local Wapiti library board: Andrea Bell, Sandra Ralph, Bernice Gray, Ruth Lussier, Cheryl Frisky, Leah Thompson and Colette Peoples. Carried
20. VINEYARD : That the following members be appointed to the Arborfield Volunteer fire department while those underlined be enrolled the SUMA 24/7 Off Duty coverage: Radley Campbell, Patrick Carpentier, Robert Cummings, Bobby Doerksen, Braeden Edwards, Chet Edwards, Colby Edwards, Luc Favreau, Allan Gray, Brendan Gray, Craig Gray, Kale Gray, Steven Gray, Brian Johnson, Robert Kapeller, Chris L'Arrivee, Brandon Lussier, Myles Lussier, Brent McKee, Lance Mutimer, Garett Ralph, Jared Ralph, Randall Rusk, George Schroepfer (Jr), Ken Soucy, Tyler Soucy, Ryan Thompson, Devin Vineyard, Jarvis Vineyard, and Colby Zackrisson. Carried
21. RALPH : That the 2026 Sask Lotteries Community Grant Program be applied for with the RM of Arborfield allocation of population 100% for a total of \$5,808. Carried
22. EDWARDS : That course costs for Level 1 water and wastewater training and exam fees be paid for Corey Friesen and all travel expenses reimbursed to attend these courses. Carried
23. DOERKSEN : That the position of foreman be offered to Corey Friesen commencing February 1, 2025 with a monthly prepaid fuel card of \$250 and that salary increases of \$1000 per year be approved upon obtaining Level 1 certification with the Saskatchewan Operator Certification Board in each of waterworks and wastewater works. Carried

24. VINEYARD : That the following be approved for payment from the Community Hall account:

	<b>Community Hall</b>	<b>\$1,313.44</b>			
600	Stephanie Gray	810.00		SaskTel	60.76
	SaskEnergy	224.95		SaskPower	217.73

Carried

25. RALPH : That the annually reviewed caretaker contract for the community hall remain at \$450 per month plus 20% of bookings. Carried

26. RALPH : That all employee benefits remain the same with the Town paying for Group Life, Health and Dental coverage while the employees pay for Long-Term Disability and Short-Term Disability. Carried

27. SOUCY : That the offer to pay a drop-in fee per person attending yoga classes in the Community Hall from Cierra Bassingthwaite be accepted in lieu of the regular rental with the stipulation that the hall not require cleaning after the classes. Carried

28. DOERKSEN : That the proposal to purchase a new 78" 3-door cooler for the Community Hall by the Rec Board be accepted. Carried

29. RALPH : That an Infrastructure Investment Plan be submitted to the Canada Community Building Fund for a project to upgrade the Skating Rink with tin finishing on the front for the estimated project cost of \$40,000. Carried

30. EWDWARDS : That this meeting be adjourned at 10:30 p.m. Carried

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MAYOR

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ADMINISTRATOR