

Town of Arborfield

Policy: 22-001

OUTDOOR STAGE POLICY

Reserving the outdoor stage

1. The outdoor stage may be reserved by individuals or groups by booking the date and time at the Town office.
2. Events that support charitable, artistic, cultural or sporting endeavors will be given priority in booking.

Event Regulations and Guidelines

3. Any individuals or groups hosting an event ("Event Host") with greater than 150 people expected to attend and deemed a high risk at council's discretion, will be required to obtain public liability insurance in the amount of \$2,000,000 for the duration of the event, with the Town of Arborfield included as an 'Additional Insured' under the Policy.
4. The Event Host shall be responsible for any damages to the outdoor stage or to the property known as 'In Motion Park' - 113 Main Street (Lots 7-8-9 Blk 2 BD200) as a result of any occurrences at the event. It will be the responsibility of the Event Host to repair damages at their expense to the satisfaction of Town council.
5. The Event Host must clean up any garbage or debris as a result of the event and restore the property to the condition it was prior to the event.
6. For events which last more than two hours and will host more than 75 people, the Event Host will be required to provide, at their expense, a portable bathroom facility at the site. For every 75 more people expected at an event, another portable bathroom facility must be provided.
7. For events where more than 250 people are expected to attend, the Event Host must have Town Council approval to close any of the adjacent streets and must temporarily fence the event area.
8. Events which will include serving alcohol must be approved by Town council and the Event Host must obtain the required permits through Sask. Liquor and Gaming Authority.

Adopted this 17 day of August, 2022