

Town of Arborfield

Minutes of the regular meeting held January 24, 2024 in the municipal boardroom. In attendance were Mayor Chet Edwards, Council members Wendy Ralph, Brian Johnson and Administrator Lisa Hamelin. Council members Tyler Soucy and Steven Gray were absent. The meeting was called to order by Mayor Chet Edwards at 7:05 p.m. The following motions were passed:

1. JOHNSON : That the agenda be adopted as presented. Carried

2. RALPH : That the minutes of the regular meeting held December 12, 2023 be adopted as presented. Carried

3. RALPH : That a reply be sent to the Nipawin Reconciliation committee accepting their offer to donate a park bench with 'Every Child Matters' on it in dedication to Residential School survivors and that this bench be installed at In Motion Park. Carried

4. EDWARDS : That the statement of Financial Activities for the period ending December 31, 2023 be accepted as presented. Carried

5. JOHNSON : That the following accounts be approved for payment:

General Account:		\$72,250.90			
5648	Arborfield Community Hall	3,713.01	5649	Arborfield Curling Club	2,500.00
5650	Tulloch Memorial Arena	2,600.00	5651	Arborfield Community Hall	754.61
5652	Arborfield Fire Department	16,630.39	5653	Beeland Co-op Association Ltd.	937.53
5654	Cash	13.55	5655	ClearTech Industries Inc.	1,704.71
5656	Delco Automation Inc.	1,887.90	5657	Eastwood Products Ltd.	479.13
5658	Elkland Car Wash	29.23	5659	Geo Electric Ltd.	95.19
5660	Ashley Gray	120.00	5661	Greenland Waste Disposal Ltd.	2,879.82
5662	HBI Office Plus Inc.	158.57	5663	Kevin's Custom Ag Ltd.	266.40
5664	MEPP	2,137.30	5665	Pasquia Regional Park	4,275.00
5666	Receiver General	3,570.91	5667	RM of Arborfield No. 456	250.00
5668	Sask. Health Authority	92.00	5669	Wood Country	1,646.16
5670	Arborfield Auto Ltd.	23.31	5671	Delco Automation Inc.	4,226.73
5672	Information Services Corp.	700.00	5673	Mazurek Industries Ltd.	129.98
5674	SaskWater	1,092.00	5675	SUMA	2,177.41
5676	UMAAS	250.00	5677	Wapiti Regional Library	2,647.65
1732	SaskTel Mobility	94.36	1733	SaskTel	72.83
1734	Ryan Thompson	720.00	1735	Lisa Hamelin	1,835.13
1736	Josh Biro	1,421.62	1737	SaskPower	45.71
1738	Sask. Electronic Tax Service	1,615.17	1739	Ryan Thompson	3,000.00
1740	Josh Biro	1,400.00	1741	SaskTel	57.42
1742	SaskTel	137.39	1743	SaskTel	71.99
1744	SaskPower	113.51	1745	SaskPower	95.60
1746	SaskPower	1,598.37	1747	SaskPower	203.24
1748	SaskPower	819.45	1749	SaskPower	47.89
1750	SaskPower	255.00	1751	SaskPower	45.71
1752	SaskEnergy	292.18	1753	SaskEnergy	319.84
Fire Account:		\$5,696.82			
325	Favreau Plumbing & Heating	1,252.13	326	Minister of Finance	598.50
327	SUMA	3,846.19			

Carried

6. : The daily water sample readings from the water treatment plant for the month of December 2023 were presented to the Council for review.

7. : The committee reports were given and discussed.

8. EDWARDS : That we inform the Ministry of Government Relations that the lagoon project as applied for under the ICIP grant will not be commenced at this time due to budget constraints. Carried

9. JOHNSON : That the following annually reviewed items remain the same: Council remuneration \$50 per meeting \$70 per month supervision, Mileage rate \$.50 per km, Water treatment plant operator (relief and weekends) \$60 per day, Casual/ summer student wages \$17/hr, Mowing charges \$20 per lot (based on regular 50' X 120' size lots), Office hours Tues-Wed-Thurs 8:00 to 4:00 with one hour off for lunch, Regular meeting date/time third Wednesday of the month at 7:00 pm with no meeting in July. Carried

10. RALPH : That Janke LLP Professional Accountants be appointed as auditor for the 2024 fiscal year. Carried

11. EDWARDS : That Tomi Law Office be appointed as solicitor for the 2024 year.
Carried
12. JOHNSON : That Municode Services Ltd. – Clayton Meier BOL332, Ryan Thiessen BOL555, Travis Elkin BOL580, Clint Vargo BOL762, Jordan Hoffort BOL736 and Shenah Cartier BOL622 be appointed as Building Inspectors for the 2024 year. Carried
13. RALPH : That Nor-Sask Board Services be appointed to be the Board of Revision for 2024 specifically Timothy Furlong, Glen Neuert, Kirby Fesser, Sabrina Saccucci and Michael Ligtermoet as secretary at their posted fee schedule and \$250 per year retainer fee.
Carried
14. EDWARDS : That the following members be appointed to the Arborfield Volunteer fire department while those underlined be enrolled the SUMA 24/7 Off Duty coverage: Radley Campbell, Patrick Carpentier, Robert Cummings, Ryan Cummings, Braeden Edwards, Chet Edwards, Colby Edwards, Luc Favreau, Allan Gray, Brendan Gray, Craig Gray, Kale Gray, Steven Gray, Brian Johnson, Robert Kapeller, Chris L'Arrivee, Dustin Lindsay, Brandon Lussier, Myles Lussier, Brent McKee, Lance Mutimer, Garrett Ralph, Jared Ralph, Randall Rusk, George Schroepfer (Jr), Ken Soucy, Tyler Soucy, Ryan Thompson, Devin Vineyard and Jarvis Vineyard. Carried
15. JOHNSON : That 20 holiday days be paid out to Ryan Thompson. Carried
16. RALPH : That the 2025 Sask Lotteries Community Grant Program be applied for with the RM of Arborfield allocation of population at 85% for a total of \$5,408.
Carried
17. SOUCY : That Policy 23-001 Bryden Park Policies be amended as follows: Fees 8. Camping fees – (refundable) \$30/night 30 amp site or \$35/night 50 amp site 9. Booking fees (non-refundable) \$3/booking under \$100 or \$5/booking over \$100 or \$10/booking over \$1000. Carried
18. EDWARDS : That a reply be sent to Brayell Dengler and the Ladies Hockey team refusing their request to reduce the hall rental fees for their fundraising cabaret.
Carried
19. JOHNSON : That a reminder be sent to George Schroepfer (Jr) to pay the outstanding hall rental fees of \$550 before any new rentals this year. Carried
20. JOHNSON : That the following be approved for payment from the Community Hall account:
- | | | | | | |
|-----|-----------------------|-------------------|-----|--------------------|----------|
| | Community Hall | \$4,533.36 | | | |
| 572 | Beeland Co-op | 49.03 | 573 | Beeland Co-op | 12.52 |
| 574 | Stephanie Gray | 880.00 | 575 | Town of Arborfield | 3,055.98 |
| | SaskPower | 234.56 | | SaskEnergy | 230.20 |
| | SaskTel | 60.69 | | Bank overdraft | 10.38 |
- Carried
21. RALPH : That the annually reviewed caretaker contract for the community hall remain at \$450 per month plus 20% of bookings. Carried
22. EDWARDS : That the annually reviewed wages for employees be increased 2% as follows: Ryan Thompson salary \$60,131, Lisa Hamelin hourly wage \$35.42 and Josh Biro increased to salary of \$53,040 on June 1, 2024 pending a favorable probationary period review.
Carried
23. RALPH : That all employee benefits remain the same with the Town paying for Group Life, Health and Dental coverage while the employees pay for Long-Term Disability and Short-Term Disability. Carried
24. EDWARDS : That this meeting be adjourned at 10:30 p.m. Carried

MAYOR

ADMINISTRATOR