

# Town of Arborfield

**Minutes of the regular meeting held December 18, 2024 in the municipal boardroom. In attendance were Mayor Chet Edwards, Council members Wendy Ralph, Devin Vineyard, Bobby Doerksen and Administrator Lisa Hamelin. Council member Helen Soucy was absent. The meeting was called to order by Mayor Edwards at 7:05 p.m. The following motions were passed:**

1. DOERKSEN : That the agenda be adopted as presented. Carried
2. RALPH : That the minutes of the special meeting held October 21, 2024 be adopted as presented. Carried
3. VINEYARD : That the minutes of the regular meeting held November 20, 2024 be adopted as presented. Carried
4. EDWARDS : That the statement of Financial Activities for the period ending November 30, 2024 be accepted as presented. Carried
5. RALPH : That the accounts be paid to December 31, 2024. Carried
6. RALPH : That the following accounts be approved for payment:

<b>General Account:</b>		<b>\$80,769.78</b>			
5889	William Locher	1,440.00	5890	Arborfield Community Hall	4,618.62
5891	Arborfield Curling Club	1,000.00	5892	Beeland Co-op Assoc. Ltd.	784.56
5893	Cash	1,000.00	5894	Delco Automation Inc.	10,348.46
5895	Bobby Doerksen	240.00	5896	Chet Edwards	2,526.00
5897	Elkland Car Wash	13.13	5898	Geo Electric Ltd.	9,598.17
5899	Brendan Gray	75.00	5900	Steven Gray	1,000.00
5901	Lisa Hamelin	100.00	5902	Brian Johnson	1,200.00
5903	Pasquia Regional Park	4,275.00	5904	Garett Ralph	75.00
5905	Wendy Ralph	1,490.00	5906	Tyler Soucy	1,150.00
5907	Helen Soucy	120.00	5908	Ryan Thompson	100.00
5909	Devin Vineyard	240.00			
1948	Lisa Hamelin	2,166.67	1949	Ryan Thomspson	499.00
1950	Sask. Electronic Tax Service	1,822.55	1951	Klearwater Equip & Technologies	418.64
1952	MEPP	1,526.52	1953	HBI Office Plus Inc.	495.08
1954	Receiver General	2,603.72	1955	Sask. Health Authority	409.75
1956	Greenland Waste Disposal Ltd.	4,803.34	1957	SUMA	551.78
1958	SaskTel Mobility	94.52	1959	SaskPower	167.40
1960	Collabria	224.05	1961	Corwin Friesen	1,400.00
1962	Ryan Thompson	3,344.70	1963	SUMA	551.78
1964	Klearwater Equip & Technologies	4,088.57	1965	Klearwater Equip & Technologies	3,570.23
1966	Sask. Health Authority	92.00	1967	Greenland Waste Disposal Ltd.	4,819.67
1968	SaskPower	100.08	1969	SaskPower	1,613.78
1970	SaskPower	255.72	1971	SaskPower	819.97
1972	SaskPower	256.57	1973	SaskPower	58.74
1974	SaskEnergy	312.89	1975	SaskEnergy	474.03
1976	SaskTel	137.45	1977	SaskTel	57.49
1978	Klearwater Equip & Technologies	1,065.62	1979	SaskPower	47.89
1980	HBI Office Plus Inc.	525.64			

Carried

7. : The daily water sample readings from the water treatment plant for the month of November 2024 were presented to the Council for review.
8. : The committee reports were given and discussed.
9. RALPH : That uncertified relief Water Treatment Plant Operators be paid \$80 per day and that certified operators be paid \$100 per day. Carried
10. VINEYARD : That a phone allowance of \$30 per month be paid to the Foreman commencing February 1, 2025 for work-related phone use. Carried
11. RALPH : That the 2024 audit questionnaire from Janke LLP be approved as discussed. Carried
12. DOERKSEN : That the letter of independence be acknowledged and that the 2024 audit engagement letter with Janke LLP be signed. Carried

13. EDWARDS : That Joint office administrator employment agreement between the RM of Arborfield No. 456, the Town of Arborfield and Andrea Bell be approved and signed. Carried

14. DOERKSEN : That Wendy Ralph be appointed as Deputy Mayor. Carried

15. VINEYARD : That the 2023 and 2024 TriUnity Challenge proceeds totaling \$1000 be allocated to the Arborfield Curling Club for purchase of a new scoreboard. Carried

16. DOERKSEN : That resolution #14 from the September 18,2024 meeting be rescinded due to the length of time since the offer being made and no purchase agreement being signed for the sale of Lot 11 Blk 24 CI4797 to Thomas Wiebe and Crystal Peverett under the Sale of Lots policy. Carried

17. EDWARDS : That Policy 21-001 be amended as follows: the following section be added after section 1. to read 2. 'Employees' for the purpose of this policy do not include the Administrator., the remaining sections be renumbered, and the new Section 7. Be amended to read as outlined in Section 3. Carried

18. RALPH : That the following be approved for payment from the Community Hall account:

	<b>Community Hall</b>	<b>\$1,007.56</b>			
599	Stephanie Gray	790.00		SaskTel	60.76
	SaskEnergy	156.80			

Carried

19. EDWARDS : That \$1,000 in cash be given to Ryan Thompson as a gift upon his retirement January 31, 2025. Carried

20. EDWARDS : That bonuses be paid to Ryan Thompson \$100 and Lisa Hamelin \$100. Carried

21. EDWARDS : That this meeting be adjourned at 10:45 p.m. Carried

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MAYOR

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ADMINISTRATOR